



Frequently Asked Questions

2024 NCCEP/GEAR UP Annual Conference

What is the NCCEP/ GEAR UP Annual Conference?

The NCCEP/GEAR UP Annual Conference is the national convening of professionals, parents, students, policymakers, and community partners who support GEAR UP programs and the students they serve nationally. You will gain ideas, strategies, and tools to better serve GEAR UP students through inspiring plenary sessions, concurrent sessions, and networking opportunities.

Who should attend?

The Annual Conference is open to college access professionals interested in learning more about supporting students and families toward college and career access and success, particularly those connected to GEAR UP. Previous attendees have included GEAR UP directors, coordinators, grant managers, evaluators, middle/high school educators, postsecondary educators, and partners.

What's the dress code?

Business Casual is the appropriate dress code for the conference.

Where is the conference being held?

Washington Hilton, 1919 Connecticut Avenue NW, Washington, DC 20009

Is there a special rate to book hotel rooms and where can I access it?

Yes, we are offering a special overnight room rate, and you can access it through the link below to make your hotel reservations:

<https://book.passkey.com/go/2024NCCEPGEARUP>

How much is registration and what does registration cover?

NCCEP Members: Early: \$1,200.00 | Regular: \$1,250.00
Late: \$1,275.00 | Final: \$1,350.00
Pre-Conference Session: \$100.00 each

NCCEP Non-Members: Early: \$1,300.00 | Regular: \$1,350.00
Late: \$1,400.00 | Final: \$1,450.00

Pre-Conference Session: \$200.00 each

One Day: \$650.00

Youth Leadership Summit: \$1,050.00

Registration includes 3 breakfasts, 3 lunches, meeting materials, and networking breaks.

How can I pay for my registration?

You can pay for registration using a credit card, check, purchase order, or by requesting an invoice. If you are requesting an invoice, please allow 5-7 business days to receive the invoice.

Where can I request a receipt?

If you pay by credit card, a copy of your receipt will be emailed to you along with your registration confirmation. If you pay by check or purchase order, a receipt will be emailed to you once your registration is paid in full.

What happens after I register?

Once you register, you will receive an email from events@edpartnerships.org with your registration confirmation and additional conference information. Please add events@edpartnerships.org to your safe senders list and allow up to 3 business days to receive the email.

What are the Safety protocols for COVID-19?

We abide by the federal, state and/or local guidelines relative to COVID-19, or any other national health concern that may arise. By registering and attending this event, you agree to these guidelines.

What is the cancellation policy?

The registrant understands that upon entering into a registration agreement, NCCEP is committing time and resources to this registration and thus cancellation would result in lost time and income. Once you register for the NCCEP/GEAR UP Annual Conference, you are responsible for prompt payment and are subject to the following cancellation policy:

All registration (made with credit card, check, or purchase order) cancellations must be made in writing via email to events@edpartnerships.org. Cancellation requests must be received no later than June 14, 2024, and will incur a \$250.00 cancellation fee.

Cancellations for paid registrations received on or before this date will be refunded less a \$250.00 cancellation fee. If you cancel prior to submitting your payment, you will receive a \$250.00 invoice which is due upon receipt. Cancellations received after June 14, 2024, and no-shows are *not* eligible for refunds, and are responsible for paying the full registration fee. NCCEP will issue refunds by September 2024.

Refunds are not granted for failure/inability to attend, late arrival, or early departure. NCCEP is not responsible for state or district travel restrictions; medical or weather-related

cancellations; or for airfare, hotel, or other costs associated with the conference that impact attendance. Purchase orders are accepted as a courtesy and are considered a guarantee of payment. Any cancellation of a registration guaranteed with a purchase order will be subject to the same cancellation policy.

If I cancel my conference registration, will my hotel room be cancelled as well?

No, these are handled separately. Please contact your hotel directly to cancel your room reservation.

May I send someone in my place if I cannot attend?

Yes, you may transfer your registration to another person by July 12, 2024. Requests must be made in writing and may be emailed to events@edpartnerships.org.

How may I make changes to my registration?

You cannot modify your registration or cancel your registration via the website. Please email your cancellation requests by June 14, 2024, or substitution request by July 12, 2024, to events@edpartnerships.org.

I am interested in becoming an exhibitor and/or sponsor. What do I need to do?

Please contact Janeé Williams via e-mail at exhibit@edpartnerships.org for information regarding your exhibit and sponsorship options.

Who should I reach out to if I have more questions?

If you have any other questions, please reach out to events@edpartnerships.org.